

STAFFORD COUNTY SCHOOL BOARD

Agenda Consideration

TOPIC: Adoption of FY 2008 Budget Calendar

ITEM NO.: 9H

PREPARED BY: Wayne Carruthers,
Assistant Superintendent
of Financial Services

MEETING: August 22, 2006
ACTION DATE: August 22, 2006

Patty Sullivan, Director of Budget and Grants

ACTION REQUESTED BY THE INTERIM SUPERINTENDENT: That the School Board adopt the attached Budget Development Calendar for Fiscal Year 2008.

KEY POINTS:

The budget development calendar has been designed to incorporate receipt of the Governor's Budget, usually in late December, and final actions of the General Assembly in mid March or thereafter. FY 2008 is the second year of the State's FY 2006-2008 Biennium Budget. The budget process starts in late summer to allow maximum input from citizens, staff, and community organizations.

Administrative staff of the School Division and County Budget offices are working together to coordinate budget development calendar dates that reflect the needs of both the County and the School Division.

SCHOOL BOARD GOAL 8: Provide School Board leadership in advocating for adequate funding in support of Stafford County Public Schools.

FUNDING SOURCE: N/A

AUTHORIZATION REFERENCE: Local Guidelines

Stafford County Public Schools ~ FY 2008 Budget Calendar

August 22, 2006 Presentation/ Adoption of FY 2008 Budget Calendar to School Board. Discussion of School Board FY 2008 Budget Priorities.

September 13, 2006 FY 2008 Baseline Budgets to the Assistant Superintendents and Executive Director of Human Resources (Administrative Meeting).

September 15, 2006 Principals establish School-Level (Elementary, Middle, and High) Budget Priorities

September 21, 2006 Citizens' Budget Advisory Committee Meeting (Orientation)

September 26, 2006 Public Budget Hearing ~ School Board FY 2008 Budget Priorities

September 28, 2006 Principals School-Level Budget Priorities Presented to the Superintendent

October 4, 2006 Citizens' Budget Advisory Committee Meeting

October 5, 2006 FY 2008 Budget Planning Session - AYBAC at 6:00-8:00 p.m. - Establish initial budget parameters.

October 17, 2006 Joint Worksession ~ Board of Supervisors and School Board (Afternoon)**

October 18, 2006 Citizens' Budget Advisory Committee Meeting

October 19, 2006 PTA/PTO Leadership Conference/Budget Priority Meeting (Superintendent)

October 20, 2006 SEA Budget Priority Meeting at 4:00 p.m. (Superintendent)

October 24, 2006 School Board to vote on FY 2008 School Board Budget Priorities

November 1, 2006 School-Site Specific-Requests and Departmental Specific Requests Due to Assistant Superintendents. Requests for Additional Staffing Due to Human Resources.

November 8, 2006 Citizens' Budget Advisory Committee Meeting

November 14, 2006 Public Budget Hearing - Citizens' Budget Input to Superintendent's Funding Requests

November 17, 2006 All Requests including Revisions to FY 2008 Baseline Budgets and Staffing Requests Due to Assistant Superintendent for Financial Services

December 6, 2006 Citizens' Budget Advisory Committee Meeting

January 3, 2007 Citizens' Budget Advisory Committee Meeting

January 31, 2007 Presentation of Superintendent's FY 2008 Proposed Funding Requests to Administrators.

February 7, 2007 Citizens' Budget Advisory Committee Meeting

February 13, 2007 Presentation of Superintendent's FY 2008 Proposed Funding Request to the School Board - Alvin York Bandy Administrative Complex at 7 p.m.

February 22, 2007 PTA/PTO Leadership Conference (Superintendent)

February 27, 2007 Public Budget Hearing - Alvin York Bandy Administrative Complex at 7 p.m.

March 7, 2007 Citizens' Budget Advisory Committee Meeting

March 20, 2007 School Board Consideration and Adoption of School Budgets

March 27, 2007.....Presentation of School Board's Budgets to the Board of Supervisors

April 1, 2007 or *..... Legal Deadline for Transmittal of School Board Budgets to the Board of Supervisors

April 3, 2007 Joint Worksession ~ Board of Supervisors and School Board (Afternoon)**

April 4, 2007 Citizens' Budget Advisory Committee Meeting

April 10, 2007 Board of Supervisors Public Hearing on County FY 2008 Budgets**

April 24, 2007 Board of Supervisors Public Hearing on Tax Rates and Adoption of County's FY 2008 Budget**

May 1, 2007 Legal Deadline for School Board FY 2008 Budgets' Funding Approval from the Board of Supervisors

May 2, 2007 Citizens' Budget Advisory Committee Meeting

May 22, 2007 FY 2009 School Board Budget Priorities Public Hearing.

June 6, 2007 Citizens' Budget Advisory Committee Meeting

June 15, 2007 School-Site Budgets to the Schools

June 26, 2007 Presentation of Citizens' Budget Advisory Committee Recommended FY 2009 Budget Priorities

* Or within thirty days after the close of the General Assembly; whichever is later

** Tentative